

# KAAP DOORN

## CONFERENTIECENTRUM



We kindly ask you to wear a face mask inside



Follow the signage



Follow the instructions of our team



Wash your hand regularly



Cough and sneeze in your elbow



Keep 1,5 meters distance from each other



Please pay with your card

*Based on the guidelines of the RIVM and the KHN Protocol, we made various adjustments at Kaap Doorn to make your stay as carefree and optimal as possible. At Kaap Doorn we still provide the same quality and personal attention which you are used to. Further information and more details can be found in our protocol, below you will find some important changes at Kaap Doorn in a short summary:*

- Through various means of communication we will ask you to follow our guidelines and the instructions from our team as much as possible.
- Extra attention will be paid to hygiene and cleaning both in public areas and behind the scenes. Some examples include; cleaning and disinfection of the sanitary facilities and the contact points such as door handles, stair railings and chair armrests.
- All our public areas and every meeting room is set up spacious to guarantee that everyone can keep 1.5 meters distance from each other.
- We provide coffee and tea in the meeting room. At predetermined times, your group can also use the coffee and tea facilities in our Grand Café.
- The lunch and dinner sessions will be divided into different time blocks and we offer different options to your group for the lunch session. By doing so we prevent large numbers of people moving through our building and public areas. This way everyone can comply with the regulations and keep their distance.
- As much details as possible will be pre-coordinated with the contact person of your group. As usual, we will continue to discuss the program with the trainer / contact person on the day of the meeting before the start of the meeting. If possible, changes can still be made, but we might be less flexible than before. Participants are informed in the meeting room about the program times and other information. We request that you adhere to your program times as much as possible.

Together we can make your stay as carefree and optimal as possible